



Minutes of the General Assembly Meeting of June 12th, 2014 in New York.

1. Review and Acceptance of the Agenda

The Agenda is reviewed and the following changes are made:

-Point 4: the reports of the Treasurer and the Member Secretary will be presented live and questions will follow.

- Point 5 Modifications to the Association's Rules and subscription fees and Point 6 Results of the election of new Executive Committee and Council will be interchanged.

-Point 8 Any other business is removed.

The agenda is accepted unanimously with the changes.

2. Acceptance of the minutes of the General Assembly in London 2012

The minutes are accepted as presented.

3. Report by the President

President's report (Jan VanGoethem)

When I was elected President in October 2012, we knew we were looking at a great challenge and adventure in –together with TLA- making this conference in New York a success. Besides this, my priorities were the review of our ways of communicating with our own members and development of a wider distribution of the name and the mission of SIBMAS. None of this would have been possible if we had not had a dynamic and committed Executive Committee and Council, and I want to start here in expressing my sincerest thanks to all of them in making these challenges become the realisations of today.

It really is –and I can't emphasize this enough- the first time that SIBMAS itself –and not a member institution- has organised a conference. Contacts with TLA date from 2005, and after we tried to have a conference in San Francisco and then in Austin, we are very happy to have realised this conference in a joint venture with TLA here in New York.

It has been a great journey with a result that reflects the investment and persistence of the organisational committee. I would like to thank Alan and Sylvie again here for all the time they have invested in making this conference possible.

The first and most important thing we wanted to achieve in communicating with our members and to emphasize the professional and international



dimension of SIBMAS was the development of the new website for SIBMAS. We have known already for a long time, that this is essential for promoting our activities, and many attempts had already been made in the last decade. But since the end of last year we really have the website we all dreamt of for so many years. You all witnessed the development of it, as you found all necessary information to register for this conference on our new website, and I hope you took some time to browse the already existing sections of it. In this same period we also achieved a professional look and feel for the Newsletter, and made our first steps in social media with our presence on FB and Twitter.

The exposure of SIBMAS as the worldwide international organisation for collections in the performing arts took a giant leap, and I especially want to thank here Ramona, Stéphane and (again) Sylvie to bring us up to this level.

We are also very happy to announce that the proceedings of Munich 2010 have been published last week and will be send out to all people who attended this conference at the end of June. I want to express my thanks to the editorial board under the leadership of Nicole, with the help of Kristy Davis and Helen Baer.

Because of the presence of SIBMAS in different media and its professionalization, we have achieved 10 per cent more members in the last two years, and we just see this as a starting point. I would like to invite you all to become an ambassador of SIBMAS so we can develop further the internationalisation of our organisation.

Looking further in the future, we will have to take time to consolidate the actions that we have started in recent years.

This means that we will make a priority of the further development of the website, which will include also a front end for the membership database and a new version for the International Directory of Collections in the Performing Arts, where members will be able to further develop their personal pages and collections.

I'm really pleased about all preparations which are already done for our next conference. The SIBMAS-conference in 2016 in Copenhagen will take place in the first week of June under the theme "Freeze! Challenge the Hierarchy: Researcher, Artist, User" and Paris has offered already to host the SIBMAS conference in 2018!

I'm looking forward to celebrate the 60th Anniversary of SIBMAS at the French Consulate, and am utterly convinced that we have a great future ahead of us with SIBMAS.



4. Reports of the Executive Committee

Members' secretary report (Nicole Leclercq)

I returned as members' secretary following the Munich Conference in 2010. The organization had some 180 members, geographically spread out as follows: Europe, 85%; America, 9%; Oceania, 3%; and Asia, 3%.

The situation remained stable in 2011 and 2012, with a few members who became inactive and a few new members—the institution therefore remained at around 200 members.

In 2013, we started cleaning up the database, sending out reminders to all members who had not paid their dues to check whether or not they wished to maintain an active tie to the organization. By the end of this operation, we had eliminated the members who had been inactive for more than two years.

At the end of 2013, there were 181 active members and 9 honorary members, geographically spread out (for the active members) as follows: Europe, 90%; America, 6%; Oceania, 2%; and Asia, 2%.

At the end of 2013 and beginning of 2014, the database of members of the new SIBMAS website was implemented. This was a huge design and production project that was carried out in parallel with the preparation work for the New York Conference.

We are very confident that this new member database will make it easier for us to reach our members more quickly and effectively, while making it easier for them to pay their annual dues, for instance, as it is now possible to use PayPal, which highly reduces bank fees associated with the transfer of funds for non-European countries.

Through our contacts with American colleagues, we are pleased to count 9 institutional and 11 individual members in the USA in 2014 as part of a common conference.

The new site has increased the visibility of our institution, and we are also pleased to announce that the SIBMAS now has some 227 members, with a distribution that is less focused on Europe alone. This reinforces our quality as a worldwide organization.

We hope this movement will continue to progress, particularly in Asia, South America and maybe even Africa.

It is up to us to remain active.

Treasurer's report (Véronique Meunier)

Comments on the 2012 financial results :

Compared to 2011, credits linked to membership fees have increased by nearly 20% (19.55%), which could be due to several reasons: a conference year typically leads to new memberships; SIBMAS activity has been stronger (revival of the e-newsletter); relaunch of membership payment having borne fruit.

There was no additional income in 2012 other than what was generated by membership fees.



In 2012, there was a significant increase in expenses compared to 2011, due to:

- The revival of the e-newsletter, for which each edition costs 150 € and which generates significant fees when transferring funds internationally,
- Financing of the publication of the Rome 2002 conference proceedings at Peter Lang,
- Major general costs during the London conference, for the booking of a conference room in which to hold EXCOM meetings,
- Exceptional contribution to conference costs, by contributing to translation expenses,
- Travel expenses incurred on two occasions (Webmaster's trip from London to Brussels to meet Jan van Goethem and discuss the evolution of the website; participation of the members' Secretary as a SIBMAS representative at the International Theatre Institute's inter-associative day in Paris on May 4, 2012)
- Website expenses linked hosting and domain name costs.

Comments on the 2013 financial results:

Compared to 2012, revenue for 2013 remained stable (+0.69%) thanks to the maintenance of credited contributions; it's a positive sign in that traditionally, a non-conference year generally leads to a drop in memberships. This observation is no doubt linked to a more visible SIBMAS activity (revival of the e-newsletter, launch of a Facebook page and Twitter account) and thorough management of the member database, leading to the relaunch of membership payment.

There was no additional income other than what was generated by memberships in 2013.

In 2013, expenses increased significantly (+18.44%) compared to 2012. This increase is linked to the development of the new website (payment for phase 1). Drafting and publishing of the e-newsletter represents an expense of 900 €. Finally, there were some operating costs and high bank fees.

In 2014, SIBMAS got a new Paypal account, enabling it to better address members' constraints. Projected income will be established based on the stability of income generated through memberships and an exceptional grant from Routledge for the company's 60th anniversary reception held in New York. Thanks to healthy finances, SIBMAS is able to incur expenses to finance the development of its new website (phase 2) and face exceptional expenses linked to planning the SIBMAS-TLA conference in New York and activities related to the company's 60th anniversary celebration.



For 2015, the budget forecast is established based on a balance between revenue (slight increase in memberships compared to 2014 due to an increase in the number of members) and expenses (publication of an e-newsletter four times a year, regular information on the website and social media, developments complementary to the website).

€

Bank situation 31 December 2012	23 558,21	Situation bancaire 31 décembre 2012
Bank situation 1 January 2012	24 306,59	Situation bancaire 1er janvier 2012
Cash 31. December 2012	0,00	Liquidités 31 décembre 2012
Cash 1. January 2012	25,00	Liquidités 1er janvier 2012
Membership fees before 2012	2 205,00	Cotisations avant 2012
Membership fees 2012	3 540,10	Cotisations 2012
Other credits	-	Autres recettes
Bank costs	214,10	Frais bancaires
Postal costs	105,00	Frais postaux
Enewsletter	900,00	Lettre électronique
Proceedings	2 316,10	Actes
Website	474,51	Site Web
Other depenses	1 928,79	Dépenses diverses
Leaflet	-	Brochure
Approved travel expenses	499,98	Dépenses de voyage approuvées

Bank situation 31 December 2013	21 622,70	Situation bancaire 31 décembre 2013
Bank situation 1 January 2013	23 558,21	Situation bancaire 1er janvier 2013
Cash 31. December 2013	-	Liquidités 31 décembre 2013
Cash 1. January 2013	-	Liquidités 1er janvier 2013
Membership fees before 2013	2 240,00	Cotisations avant 2013
Membership fees 2013	3 545,00	Cotisations 2013
Other credits	-	Autres recettes
Bank costs	238,50	Frais bancaires
Postal costs	137,81	Frais postaux
Enewsletter	900,00	Lettre électronique
Proceedings	-	Actes
Website	6 002,40	Site Web
Other depenses	441,80	Dépenses diverses
Leaflet	0,00	Brochure
Approved travel expenses	0,00	Dépenses de voyage approuvées
Administrative help	0,00	Aide administrative

The accounting books have been verified by 2 members of SIBMAS (not current ExCom members), Louise Guy and Tiffany Nixon; Tiffany Nixon attests to the controls made and agrees that the expenses are in order.



5. Results of the elections of the new Executive Committee and Council
Stéphane Zummo and Dominique Dewind have compiled the electronic voting ballots. Stéphane Zummo announces the elected Excom and Council members starting their 2 years mandate.

Position	Name
President	Jan Van Goethem (B)
1st Vice-President	Alan Jones (UK)
2nd Vice-President	Alette Scavenius (DK)
General Secretary	Sylvie François (CAN)
Treasurer (Member Secretary)	Nicole Leclercq (B)
EXCOM MEMBERS	Susan Cole (USA)
	Véronique Meunier (FR)
	Ramona Riedzewski (UK)
	Agathe Sanjuan (FR)
COUNCIL MEMBERS	André Deridder (B)
	Louise Guy (CAN)
	Tiffany Nixon (USA)
	Helena Iggander (SU)
	Mercè Saumell Vergés (SP)
	Delphine Pinasa (FR)
	Veerle Wallebroek (B)



6. Modifications to the Association's Rules and subscription fees

The modifications were submitted to the members within the electronic bulletin vote. It was decided not to include the first proposed modification (change of address) as the Bibliothèque nationale's current construction progress would invalidate this change.

It is suggested to remove "58, rue de Richelieu" and add "5 rue Vivienne" to Article 1
It would therefore read:

Article 1

The name of the Association is the International Association of Libraries and Museums of Performing Arts. The registered office is at the Bibliothèque nationale de France, département des Arts du spectacle, 5 rue Vivienne, F-75002 Paris, France.

The following changes were all accepted by the majority of votes.

In order to adapt to the new accessibility of voting for all members present or not at the GA via electronic voting, it is suggested to remove to Article 6 : "Each Personal and Institutional Member may delegate his vote to another member; however no person may cast more than one proxy vote (one institutional or one personal) in addition to his own. This proxy vote must be made in writing and signed by the President of the Association".

It would therefore read:

Article 6

The Association shall be composed of: A General Assembly, A Council, An Executive Committee. The General Assembly shall be composed of all members present. It shall meet every second year at least. Only full paid-up members may vote. Each Institutional Member shall be entitled to three votes. Each Personal Member shall be entitled to a single vote. Each Institutional Member may appoint a representative to cast its vote. All the resolutions of the General Assembly, except in the cases of Article 15 (Dissolution of the Association) and Article 16 (Amendment of the Rules), shall be decided by a simple majority of those members present. The vote shall be secret. A tie vote shall be regarded as a rejection of the motion. Decisions taken by the General Assembly are binding on all members of the Association, including those not present at the meeting.

(61=yes, 4=no)

In order to facilitate nominations stemming from new members, it is suggested to remove from Article 8: "and must be proposed and seconded by an accredited member".

It would therefore read:

Article 8

The General Assembly shall elect: 1. Members of the Executive Committee that is a President, two Vice-Presidents, a Secretary-General, a Treasurer and four other members 2. Seven other members to serve on the Council. Members of the Executive Committee and Council shall be elected for two years and shall be eligible for two re-elections and then again only after an intervening period of two years. The Secretary-General and the Treasurer can stand for re-election without limits. Nominations to fill vacancies on the Executive Committee and the Council must be submitted to the Secretary-General at least 24 hours before the date and time of the General Assembly with the written consent of the candidate. The Secretary-General shall have nomination forms available on the opening day of the Congress; the availability of such forms shall be made known to all of the members present. Elections to the Council should be conducted with view toward a wide geographical representation and representation of varied interests of the SIBMAS membership. The General Assembly shall ratify the two-years schedule of activities of the

Association proposed by the Council. It shall also receive reports, including the financial report, from the Executive Committee and, if approved, accept them. The Executive Committee shall send the Agenda of the next General Assembly to all members at least two months before the date of the next meeting.

(59 = yes, 6 no)

According to Article 12,

The funds of the Association comprise the annual subscription of members as decided by the General Assembly, and all gifts, contributions or subsidies and other pecuniary resources come by legally.

It is therefore recommended to modify the Institution Member fee from 35€ to 40€.

(61=yes, 4=no)

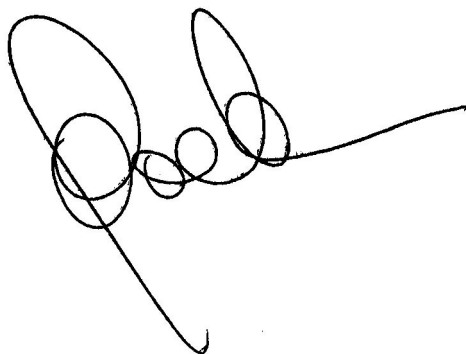
7. SIBMAS conferences 2016 and 2018

Alette Scavenius presents the venue of the next SIBMAS conference that will be held at the Royal Library in Copenhagen, from May 31st to June 3rd, 2016. The suggested theme is " Freeze! Challenge the Hierarchy: Researcher, Artist, User! ". She extends a warm welcome to all to join in for the coming conference. Information will be posted on SIBMAS Web site as the preparation progresses.

Véronique Meunier announces that the 2018 will be hosted by the Bibliothèque nationale de France in Paris.

Jan Van Goethem thanks all present.

The meeting is adjourned at 16h30.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

President

General Secretary