



## **General Assembly of SIBMAS - Minutes**

**Date:** June 2, 2016  
**Venue:** Royal Library / Det Kongelige Bibliotek  
Søren Kierkegaards Plads  
1 DK-1221 Copenhagen (DK)

### **1. Review and Acceptance of the Agenda**

There are no changes to the agenda. The agenda is accepted unanimously.

### **2. Acceptance of the minutes of the General Assembly in New York 2014**

The minutes are accepted as presented.

### **3. Report by the President (Jan Van Goethem)**

This is my second term as President of SIBMAS, and from the beginning our goal was, with the Executive Committee, how we could ameliorate:

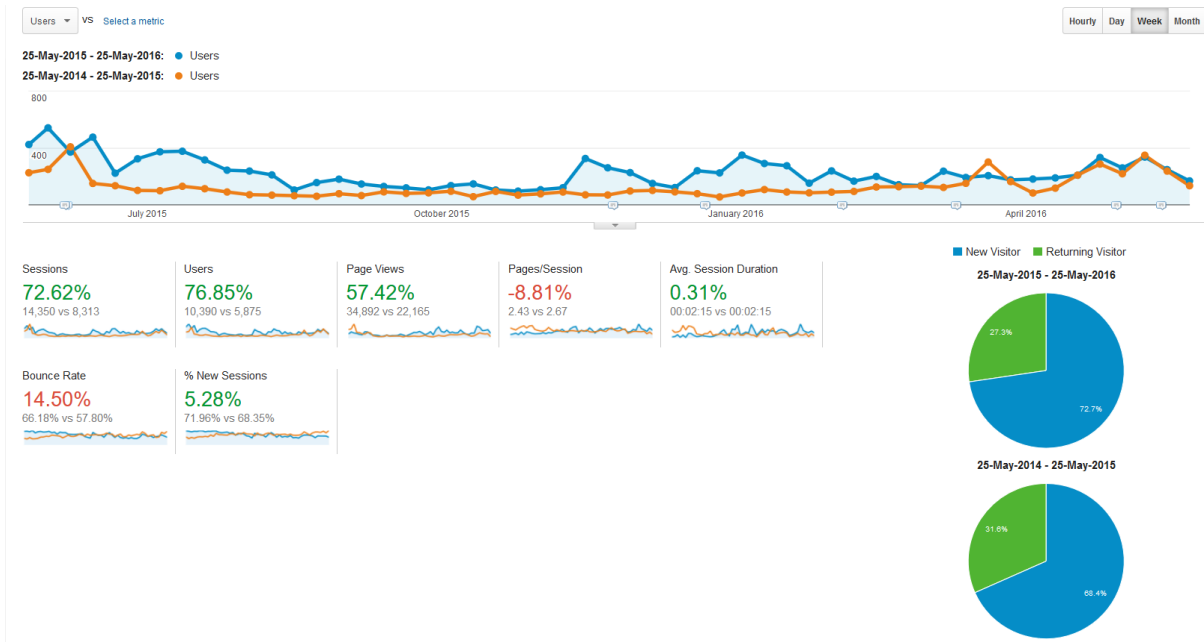
- our ways of communicating with our own members; and
- widen distribution of the name and the mission of SIBMAS.

Let me tell you what we did in the last two years.

One of our goals was to make SIBMAS a community for all members, and not only for the “privileged” ones who have the luck of being here at the conference. Even if the conference stays our main event, where we also as an ExCom invest an enormous amount of time and energy to find – together with the Local Organisation Team (LOT) - the perfect formula, we want to see what also could “live” in the period between two conferences: inform each other on what we’re doing and be continually on the lookout for what is happening in our field in order to share it with all of you.

In the last two years, we further professionalised our means of **communication**:

The website was new at the end of 2013. In the last two years we were able to develop the conference section (which you all know), now also with online payment, and also the news section of the website was updated more regularly.

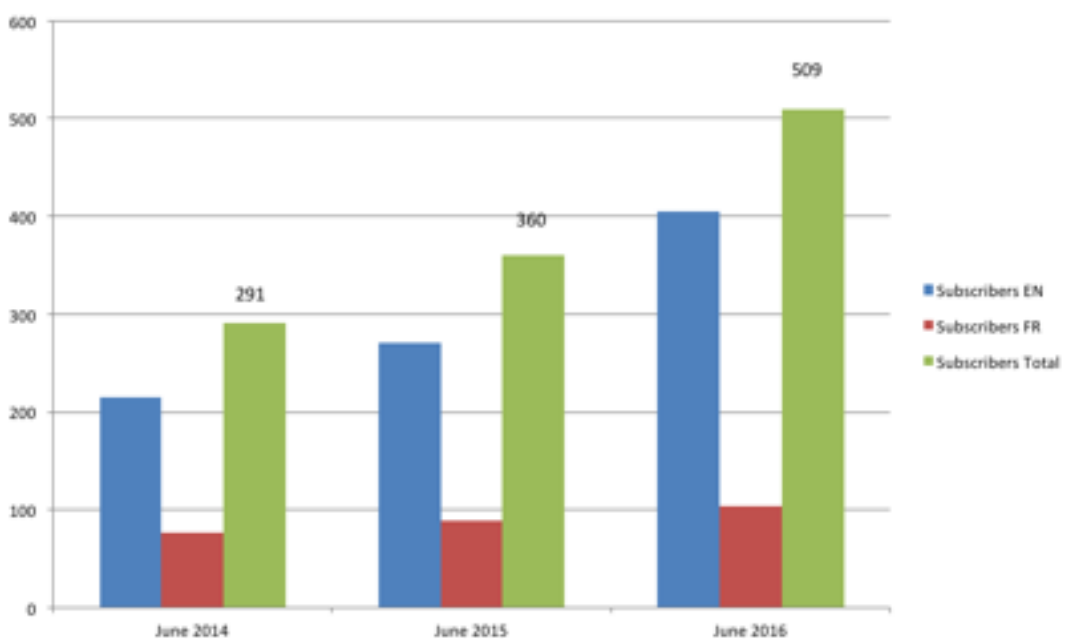


The blue line (=last year) shows that we have an increase of users to our website and we hope that our new project in presenting a members directory for institutional collections and projects may initiate more regular visits to our website.

Over the last two years we nearly doubled the interest to our newsletter, arriving at 591 subscriptions today.



## Newsletter



The information you mail us about your exhibitions, books or other activities is combined with subjects of general interest in the area of cultural heritage in the performing arts and thus shared widely with our members.

We see the same evolution for Facebook. The more regular updates doubled the "likes" for the page to arrive at the round number of 200 likes.

I would like to thank especially our news editor Hanne and ExCom members Veerle and Ramona for their efforts in achieving these results.

With the publication of the proceedings of London 2012 last year, we decided to offer a copy not only to conference participants but to all members of SIBMAS. The breaking news of today is that the copies of the New York proceedings just arrived, and we're very glad that the collaboration with TLA resulted in a publication in their Performing Arts Series. Special thanks to Nicole, Tiffany and Dominique.

All these actions also had an influence on the number of members during the last year. We've just arrived at a new milestone -- 250 members -- and we hope to increase that number over the coming years.

The great success of the SIBMAS-TLA New York conference was certainly an influence, going from 6% American members in 2013 to 12% members from this continent, mainly from the United States.

On new projects for the future: as I presented the day before yesterday, we will begin a Membership Database where (individual and institutional) members can present their collections and projects, which will be at the same time the starting point for a new International Directory of the Performing Arts Collections.

I would like to end my report by thanking everyone on our ExCom committee for their work over the last two years, with special recognition to Nicole.

This is also the moment to thank individuals:

Claire Hudson was my guide in my first steps into SIBMAS, when she organised the SIBMAS-Conference in London 1998. I have admired her more and more through the years I had the chance to work with her, certainly for the period 2004-2010, when she was President of SIBMAS and I was Treasurer and Member Secretary. Claire carved the way for how we think about SIBMAS today. The newsletter was her idea and she was a great driving force behind our new website. We also found a kinship in our mutual sense for humor, a certain affinity with wines and other cultural affairs!

And to thank one person in particular, who unfortunately couldn't be among us today:

Sylvie François was more than just my right hand in the last four years, she was also the right part of my brain, personal coach and psychiatrist at the same time.

Where we stand today with SIBMAS is in great part due to Sylvie. She is the person you can always count on, always knowing the right solution for problems, and enormously good in taking the right measures as well.

Thank you Sylvie. Even if we can't do it in person at this moment, I know we'll find a moment again to raise our glasses in your honour in your presence.

Past President Winrich Meiszies couldn't attend the conference of CPH, but as he will be retiring at the end of June at the Theatre Museum of the City of Düsseldorf (DE), he insisted on sending his greetings and regards to SIBMAS and all participants of the conference by showing a film [film is shown]. I would like to thank Winrich for sharing this with everybody present at the conference and for all the good work with SIBMAS over the years.

## Treasurer's report (Nicole Leclercq)

	Compte 2010	Compte 2011	Compte 2012	Compte 2013	Compte 2014	Compte 2015
<b>Income</b>						
Balance at 1st January	17.578,30	17.907,33	24.331,59	23.558,21	21.622,70	17.652,91
Membership fees	5.721,39	4.805,26	5.745,10	5.785,00	4.885,00	7.178,02
Conference fees	0,00	0,00	0,00			
Other credits	0,00	2.344,11	0,00	0,00	2.541,60	3.610,31
<b>Total</b>	<b>23.299,69</b>	<b>25.056,70</b>	<b>30.076,69</b>	<b>29.343,21</b>	<b>29.049,30</b>	<b>28.441,24</b>
<b>Expenses</b>						
<b>Fixed costs / Frais fixes</b>						
Bank charges	39,00	71,35	214,10	238,50	150,30	99,60
Paypal charges					56,90	51,11
Newsletter	470,00	0,00	900,00	900,00	675,00	450,00
Website hosting	721,62	270,73	474,51	0,00	487,35	350,00
Postal costs	1.026,49	131,40	105,00	137,81	77,40	0,00
Administrative help		0,00	80,00	0,00	0,00	0,00
<b>Variable costs / Frais variables</b>						
Development website				6.002,40	6.000,00	3.003,60
Extra information for website					300,00	0,00
Proceedings	2.754,68	0,00	2.316,10	0,00	20,52	5.472,84
Postal costs proceedings				0,00	0,00	79,38
Approved travel expenses	0,00	0,00	499,98	0,00	256,00	0,00
Paypal charges conference						
Costs conference						
Other expenses	380,57	251,63	1.928,79	441,80	3.372,92	5.367,78
<b>Total</b>	<b>5.392,36</b>	<b>725,11</b>	<b>6.518,48</b>	<b>7.720,51</b>	<b>11.396,39</b>	<b>14.874,31</b>
<b>Totals</b>						
Income	23.299,69	25.056,70	30.076,69	29.343,21	29.049,30	28.441,24
Expenses : fixed costs				1.276,31	1.446,95	950,71
Expenses : variable costs	5.392,36	725,11	6.518,48	6.444,20	9.949,44	13.923,60
<b>Balance at 31st December</b>	<b>17.907,33</b>	<b>24.331,59</b>	<b>23.558,21</b>	<b>21.622,70</b>	<b>17.652,91</b>	<b>13.566,93</b>

### Income

Even if 2014 was a congress year, we really had difficulty collecting the membership fees in that year (€ 4.885). The reason lies in the fact that we were confronted with some start-up problems of our online invoicing system on our new website, where we effectively commenced sending invoices four months later than initially planned.

Luckily the online system proved to be very successful in 2015. We were able to have a new record of paid memberships, resulting in € 7.178.02 membership fees.

Other credits we received were linked to sponsorship of the 60 years SIBMAS-event at the French Consulate during our New York 2014 conference (2014: € 2.541.60), the profit we received from the New York Conference and a sponsorship of the French proceedings by SIBMAS Belgique (€ 2015: 3.610.31).

## *Expenses*

### Fixed costs

Fixed costs did not include only bank charges, but also PayPal charges. Thanks to our online payment system for the membership fees, we were able to reduce the postal costs in 2014 and to € 0.00 in 2015.

Due to changes from our provider, we had a high website hosting cost in 2014. The amount of € 350,00 in 2015 will also be stable for the years to come.

The costs for the newsletter (€ 675 in 2014, € 450 in 2015) were related to a change in the position of newsletter editor.

### Variable costs

The great investment of the last years was the start of our new professional website, where amounts were withheld for a pre-agreed upon percentage (therefore 2014: € 6.000) until the website was completely delivered in 2015 (€ 3.003.60)

Extra work to promote our 2014 New York conference in extra Newsletters resulted in a cost of € 300 in 2014.

We continued the publication of our proceedings with the edition of the London 2012 Conference. Due to Peter Lang's new pricing, proceedings were no longer printed and distributed by them, but SIBMAS decided to print copies in English and French and offer a free copy to every member (2015: € 5.472.82)

The amount of € 256,00 in approved travel expenses was linked to the meetings with transmission of accounts and information to the new treasurer.

Other expenses for 2014 (€ 3.372.92) and 2015 (€ 5.367.78) were mainly linked to the 60<sup>th</sup> anniversary reception at the French Consulate (see also "other credits), but also to the organisation of the ExCom meetings in New York (2014) and Copenhagen (2015).

The accounting books have been verified by 2 members of SIBMAS (not current ExCom members), Jane Pritchard and Joel Huthwohl; Joel Huthwohl attests to the controls made and agrees that the expenses are in order. He suggests to make it more visible in the accounts that the post "other expenses" are mostly costs made in the frame of a conference.

### **Report of the members' secretary (Nicole Leclercq)**

Before presenting the numbers on the SIBMAS members in 2014/2015, I would like to recall the fact that since the beginning of 2014, the membership database has been fully integrated in the redesigned website of SIBMAS. This has meant an enormous improvement for the management of data and contact with our members.

At the end of 2014, the database contained 222 members (9 of which are honorary members). This was a considerable increase relative to the 180 members at the end of 2013. As Jan already pointed out, the conference in New York meant a significant increase in USA members which went from 6 to 12% that year.

At the end of 2015, we have 241 members in the database, an even higher increase. We imagine this is due to the launch of the new website, the activities of our association (of which the conference is by far the most essential part) and the regular distribution of our newsletter.

We hope that this new trend in globalization of our association will continue in the coming years. This evolution depends on the efforts of all of us to promote our activities, to distribute the proceedings of our congresses, and to provide content and information for inclusion in the newsletter. We hope to keep counting on our members to promote the work of SIBMAS even wider.

#### 4. Question period regarding the Reports

There are no questions.

#### 5. Results of the election of new Executive Committee and Council

Nicole Leclercq and Willem Roodenhuis have compiled the electronic voting ballots. The newly elected ExCom and Council members are:

Position/Poste	Name/Nom
President / Président	Jan Van Goethem (B)
1st Vice-President / 1 <sup>er</sup> Vice-Président	Véronique Meunier (FR)
2nd Vice-President / 2 <sup>ième</sup> Vice Président	Alan Jones (UK)
General Secretary / Secrétaire générale	Veerle Wallebroek (B)
Treasurer / Trésorier	Anne Zendali (CH)
ExCom Members / Membres ExCom (max. 4)	Agata Adamiecka-Sitek (PL)
	Dominique Dewind (B)
	Tiffany Nixon (USA)
	Hans van Keulen (NL)
Council Members / Membres du conseil (max. 7)	André Deridder (B)
	Stephan Dörschel (DU)
	Catalina González Melero (ES)
	Helena Iggander (SE)
	Aurélie Mouton-Rezzouk (FR)
	Delphine Pinasa (FR)
	Agathe Sanjuan (FR)

#### 6. SIBMAS Conference 2018

Véronique Meunier reveals the location of the next SIBMAS Conference. The Conference will take place in Paris from 5 to 8 or 9 June 2018 (to be confirmed) with possible tours to the Centre National de Costume de Scène and other beautiful venues. It will be organised by the Bibliothèque Nationale de France. The Conference includes 2-5 days of lectures and workshops and half a day of visiting Paris, including 2 exhibitions.

We can also reveal the Conference venue of 2020: it will be organised in Warsaw (PL), by the Theatre Institute.

#### 7. Other business

There is no other business to discuss.

The meeting closed at 12.30 pm.

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President

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Secretary General